



RAMCO INSTITUTE OF TECHNOLOGY

Approved by AICTE, New Delhi & Affiliated to Anna University

NAAC Accredited with 'A+' Grade & An ISO 9001: 2015 Certified Institution

NBA Accredited UG Programs: CSE, EEE, ECE and MECH

RIT Research Council (RC)



RIT Research Council Policy (RIT-RC)

TABLE OF CONTENTS

S.No.	Content	Page. No.
1.	Research & Development Committee	3
2.	Adoption of Anti- Plagiarism Policy	3
3.	Research Scholar Progress Monitoring Committee	5
4.	Research Council Annual Plan	5
5.	Research Outcome Dissemination	6
6.	Research Outcome target set for Calendar Year	6
7.	Research Incentive and Consultancy Project incentive	6

1. Research & Development Committee

- A faculty member of engineering / science and humanities discipline will be appointed by the Principal as the Coordinator for R&D.
- The members of this committee are i) Coordinator (R&D) is the Convener; ii) Research Council Member from all the departments
- The major activities of this committee are as given below:
 - Encourage the faculty members to publish papers in a reputed journals/Books/Book Chapters, and generate patents/copyrights
 - Encourage the faculty members to prepare instructional materials/monograms
 - Encourage the faculty members to develop products/working models
 - Instruct the faculty members to get supervisor ship (after completing their Ph.D.) from the reputed university
 - Encourage the faculty members to submit research proposals to various funding agencies.
 - Ensure that the grant is used as per the norms of the funding agency and the utilization certificates are submitted in a timely manner to the funding agencies
 - Ensure all purchases are carried out as per the norms of the funding agency/institute purchase policy.
 - Interface with the Principal Investigator to do the needed communication with the funding agencies.

2. Adoption of Anti-Plagiarism Policy

2.1 Objectives

- Anti-plagiarism policy shall be adopted and implemented not only to protect the “Intellectual Property Right” but also to develop the character among the Faculties, Researchers and Students to be perfect in academic writing.
- To form consciousness about accountable conduct of research, thesis, dissertation, promotion of academic integrity and prevention of misconduct including plagiarism in academic writing among student, faculty, researcher and staff.
- To create institutional system through education and training to smooth the progress of responsible conduct of research, thesis, dissertation, promotion of academic

integrity and deterrence from plagiarism.

2.2 Responsibility of Research Scholars

- The regular and part time research scholars are instructed strict to the code of ethics of the registered university rules and regulation through their research supervisors.
- Research scholars are instructed to check the plagiarism of their conference / journal publication content before submission through any one of the Plagiarism software (Accessible by their supervisor).
- As per the Ph.D regulation, research scholars are instructed to confess in their thesis “I understand the **University's policy on plagiarism** and declare that the thesis and publications are my own work,except where specifically acknowledged and has not been copied from other sources or been previously submitted for award or assessment”. It should be counter signed by the Joint supervisor and/or Supervisor.
- Research scholars are instructed to strictly adhere the mandatory university guidelines to be followed at the time of submission of their synopsis / thesis / dissertation.

2.3 The Act of Plagiarism

- In the case of scholars who have committed the act of plagiarism in the Synopsis/ Thesis/journal publication, he/she shall be called for enquiry at the Centre for Research and shall be advised to rectify the plagiarism and resubmit the documents with appropriate penalty. If the scholar fails to rectify the plagiarism in the documents, the Thesis/degree shall be forfeited and his/her research registration shall be cancelled and also he/she shall be debarred to register for any other programme in the University.
- For the abetment of above such action, the recognition of his/her Supervisor shall be withdrawn for a period of five years and he/she shall be debarred from guiding the scholars for any research programme in the University till such period.
- If any scholar has committed an act of self plagiarism in the publications and ascertained by the Committee constituted by the Vice-Chancellor, such work shall not be allowed in his/her thesis and the scholar shall be fined (Amount prescribed by the Ph.D. Scholar registered university) with a warning to the Supervisor. The Synopsis / Thesis of such scholar shall be accepted only based on a new publication in a referred journal (as

applicable). If plagiarism is detected in the Publications / Thesis of any other scholar under the same supervisor, the recognition of his/her Supervisorship shall be withdrawn for a period of five years and he/she shall be debarred from guiding the scholars for any research programme in the University till such period.

- If the plagiarism is observed in the later stage at any point of time, the Ph.D. Degree awarded to the scholar shall be withdrawn.

3. Research Scholar Progress Monitoring Committee

RIT – Research Council constitutes a “Research Scholar Progress Monitoring Committee”, in order to enhance the research culture in our institution. In addition, the committee will monitor the progress of the faculty members who are pursuing their Ph.D twice in a year before submitting their semester progress report to their affiliated University. The main objective of the committee is to review the research work carried out by him/her so far, by observing his/her presentation and motivating the faculty members to complete their Ph.D. in a prescribed and stimulated time period with quality research publications and outcomes.

3.1. Roles and Responsibilities of Research Scholar:-

- All the Ph.D pursuing faculty members are informed to present their research progress before submitting of semester progress report to the affiliated University.

Roles and Responsibilities of Monitoring Committee:-

- Monitoring Committee recommends the faculty members to proceed the submission of research progress based on the observations to be carried out in the subsequent semesters.

4. Research Council Annual Plan

- Research council will organize minimum of one guest lecture, workshop, webinar, and sensitization programs to promote research culture in institution during every academic year along with library or any other department.
- Research council will support to organize an International conference during every academic year in association with departments
- Research council will organize at least one Eminent Lecture by international research professor

5. Research outcomes dissemination

- Research council members from each department have to collect and maintain the Faculty participation and Publication details as per AQAR, NBA, IQAC and NAAC requirement.
- Upload and Disseminate the Publication details in the Google scholar and Vidwan account by individual Faculty members then and there.
- Update and disseminate the research details in the AICTE portal and CII portal yearly once by the RC as per the request.
- Prepare and update the h-index of the college in the website yearly once.
- Disseminate the research details in the i) PTA meeting once in a semester and Alumni meeting once in a year, ii) IQAC meeting (2 times per semester), iii) DAC meeting once in a year, iv) PAQIC meeting two times in a year, v) ISO Internal Audit once in a semester and surveillance audit once in a year, vi) college website every year January month, and vii) Respective department notice board and Research council notice board

6. Research Outcome target set for Calendar Year

- All the departments are informed to set the research outcomes target for every Calendar year. The respective department should have considered research progress as one of the agenda in their Department of Review Meeting (DRM).

7. Research Incentive and Consultancy Project incentive

As per the comments received from NAAC peer team, to promote the research culture in our Institution, RIT-Research Council has prepared the research incentive proposal “Incentives for research contributions to RIT Faculty, Staff and Students”. It promotes the research and development in the following ways,

- Number of quality publications in reputed national/international journal
- Number of participation in reputed national/international conference.
- Publication of book chapter with ISBN/ISSN number.
- Motivating faculty member to edit book/conference proceedings.
- Encouraging faculty member to apply and carryout sponsored research project.
- Promote consultancy projects with Govt. and Private organization.
- Filing of patents generated from innovation project done by student and faculty members.

The research incentive schemes were introduced in the Calendar year 2018 onwards. Incentives are provided to the concerned person under the head of RIT/General Amenities/Research/Incentives for research achievement. This incentive may be given during College Day or during a special function which will be held during the academic year.

Research incentives and consultancy project incentives for research contributions to RIT Faculty, Staff and Students will be revised based on the consistent progress in R&D outcomes.