



RAMCO INSTITUTE OF TECHNOLOGY

Department of Civil Engineering
Academic Year 2024 – 2025



Report of the Minutes of Meeting of PAQIC Meeting - VII

Date of Meeting: 20.02.2025 (Thursday)

Time of Meeting: 11.00 AM to 1:30 PM

Reference: RIT/Civil/PA&QIC/07

Members Present:

Name of the Faculty Member	Designation	PAQIC
Dr. S. Dharmar	Associate Professor and Head / Civil	Convener
Mrs. B. Bharani Baanu	Assistant Professor/Civil	Coordinator
Dr. K. Basarikodi	Professor & Head/ Maths	Member
Dr. Karthikeyan	Associate Professor / Physics	Member
Dr. Shanti Maheswari	Assistant Professor/English	Member
Dr. B. Vijayalakshmi	Assistant Professor/CSE	Member
Mr. Deiva Nayagam	Assistant Professor/ECE	Member
Mr. R. Arun Kumar	Assistant Professor(Sr. Gr.) / Mechanical	Member
Dr. G. Karthikeyan	Associate Professor / Civil	Representative
Dr. M. Indhumathi	Associate Professor / Civil	Member
Mr. T. Chockalingam	Assistant Professor(Sr. Gr.) / Civil	Representative
Mrs. R. Kalaimani	Assistant Professor / Civil	Representative
Mrs. A. Leema Margret	Assistant Professor / Civil	Representative
Mr. V. Ragavan	Assistant Professor / Civil	Representative
Mr. R. Muruganatham	Assistant Professor / Civil	Representative
Mr. V. Jeevanantham	Assistant Professor / Civil	Representative

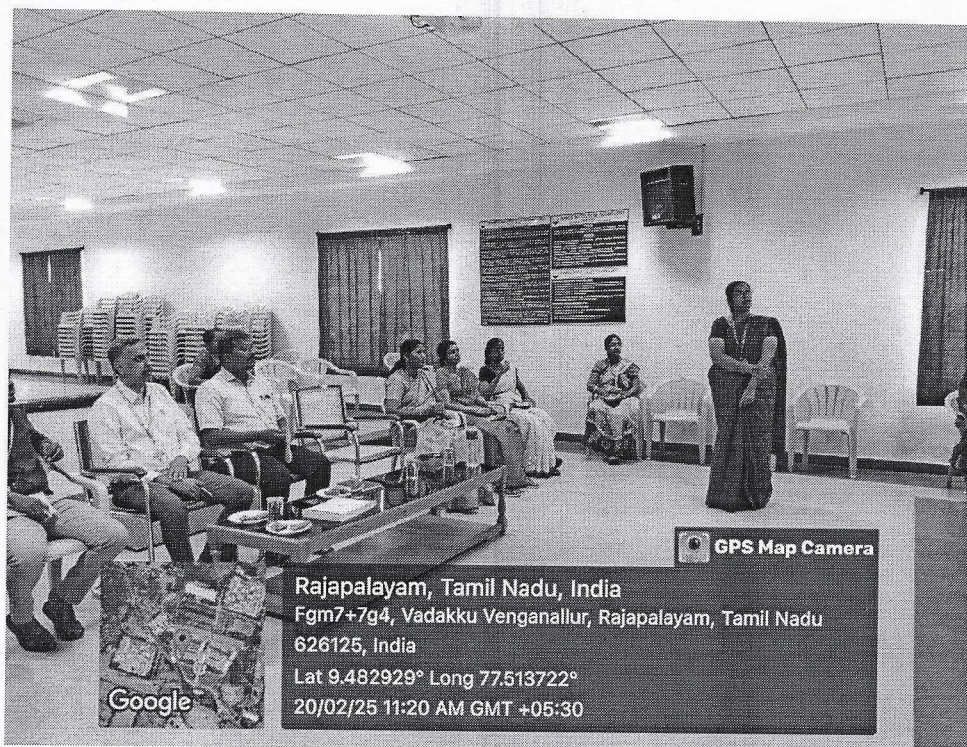
Attendance sheet is enclosed.

Dr S.Dharmar, Associate Professor and Head/Civil welcomed all the Members for the 7th PAQIC meeting.

1. REVIEW OF PREVIOUS MEETING (4th PAQIC)

Presenter: Mrs.B. BHARANI BAANU AP/Civil

Presented the agenda of the 7th meeting and review of previous (6th PAQIC) meeting.



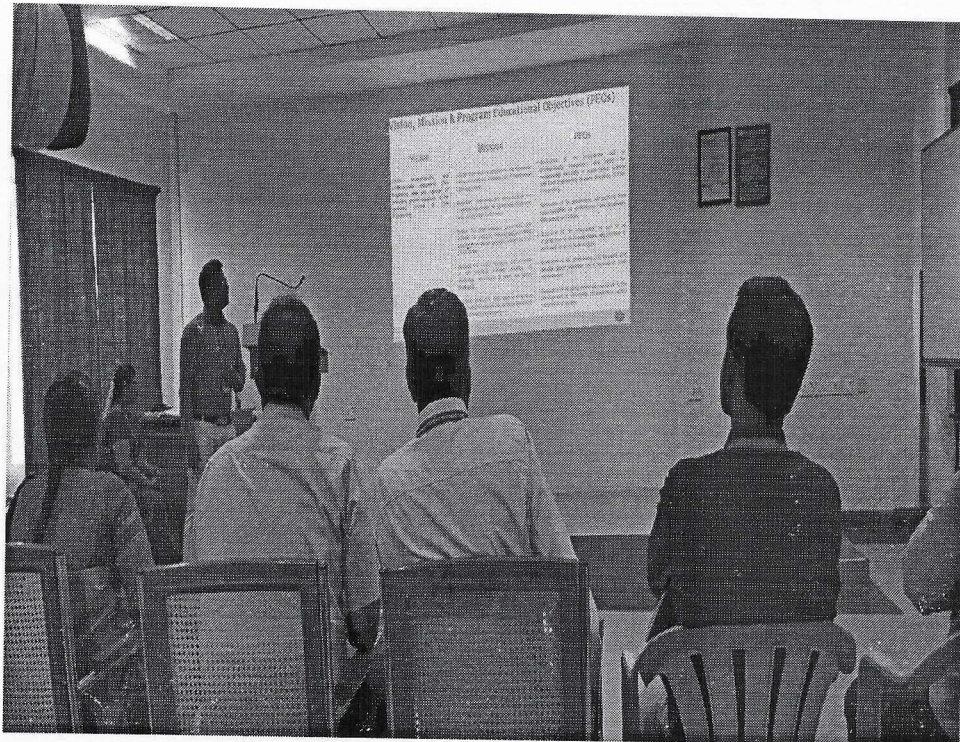
Review of previous meeting (6th PAQIC), Presented by Mrs. B. Bharani Baanu, AP/Civil

2. DISSEMINATION OF VISION, MISSION, Pos, PSOs, and PEOs

Presenter: Dr.G.Karthikeyan, ASP/Civil Engineering

- Disseminated the Department Vision, Mission, POs, PEOs and PSOs
- Presented the process involved in defining the Vision, Mission of the Department
- Displayed the collected feedback forms for Vision, Mission, PEOs from the expert members of academic, industries and alumni
- Presented the publishing modes of Vision, Mission, PEOs and PSOs with photos
- Presented the frequency of meeting for the dissemination of Vision, Mission, PEOs and PSOs among internal and external stakeholders with photos
- Presented the mapping of PEOs with Mission Statements and Justification
- Presented the review comments and suggestions of earlier PAQIC meeting for Criteria 1

- Presented the revised PEO and PSOs statements for the PAQIC members' suggestions.
- Presented the measures taken for the earlier suggestions/comments form external mock audit as well as PAQIC members



Remarks from Members:

- It was suggested to ensure the dissemination of the Department PEOs and PSOs in the respective classes through display boards and also advised to disseminate to the students by the class advisors
- It was suggested to conduct the awareness meetings on the department vision and mission for the non-teaching staff members at the commencement of every semester

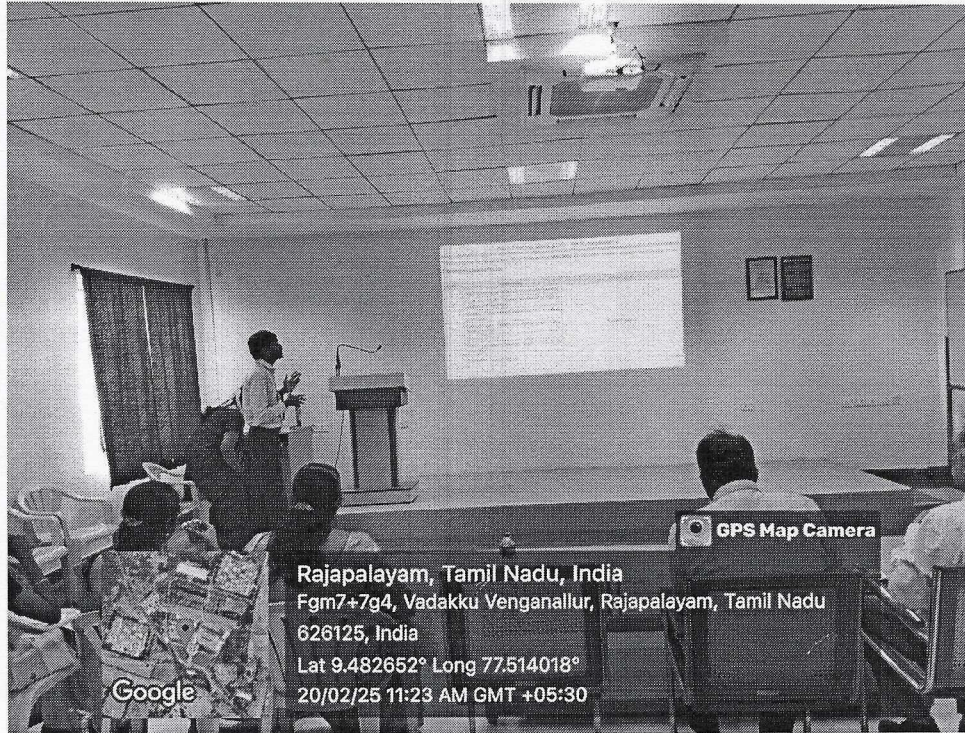
3. TEACHING & LEARNING

Presenter: Dr.T. Chockalingham AP/Civil explained the review comments and measures taken for the criteria 2.

4. ATTAINMENT OF COS, POS, PSOS WITH PROGRAM EFFECTIVENESS FOR THE ACADEMIC YEAR 2023-2024 – EVEN SEMESTER

Presenter: Dr.T.Chockalingam, AP (SG)/Civil Engineering and Mr.V.Ragavan, AP/Civil Engineering

- Action taken for suggestions provided in 6th PAQIC meeting held on 03.05.2024 was discussed.
- Attainment achieved for the assessment years was discussed.
- Suggestions given by external audit members were included and the measures taken for those suggestions were also discussed.



Remarks from Members:

S. No.	Remarks	Suggested by
1.	Calculation of Attainment value The target calculated based on Average Grade Point (AGP), for subsequent years needs to be presented with better clarity .	PAQIC Members
2.	PO, PSO Attainment should be double checked and substantiated with proper evidences	

5. STUDENT PERFORMANCE

Presenter: Mrs.R.Kalaimani, AP/Civil and Mrs.A.Leema Margret AP/Civil

- Presented the list of programs planned and organized through RIT-STRUCTA, ICI Students Chapter and IGBC.
- Presented the title of the program along with brochure and the program outcomes.

- Registration, Participation details and feedbacks received from all participants for various programs were presented.
- Discussed the students' participation in, Quiz/Project Competition, Workshop and Webinars.
- Students Participation in Co-Curricular and Extracurricular activities for the (2023-2024) even semester were presented.

Remarks from Members:

- It was suggested to include IGBC and ISTE event details for all the assessment years
- It was suggested to include pictures of students achievements, participation and professional society activities
- It was suggested to update the count of student authored Journal/conference publications.

6. FACULTY PERFORMANCE, PARTICIPATIONS, ONLINE COURSE AND RESEARCH AND DEVELOPMENT ACTIVITIES

Presenter:

Mr.V.Ragavan, AP/Civil Engineering and Mr.T.Chockalingam, AP (SG)/Civil Engineering

- Student-Faculty Ratio, Faculty Cadre Proportion, Faculty Retention for the academic year 2023-2024 was discussed.
- Journal publications & Conference publications during the past three academic years 2023-2024, 2022-2023 and Academic Year 2021-2022 was presented.
- Faculty as participants in Faculty development/training activities/short term training program for the past four academic year was discussed.
- Details of the research scholars registered under our research centre affiliated to Anna University, Chennai was presented.
- Details of Citations as per Google Scholar & Scopus was presented.
- Sponsored research obtained by the department during the past three academic years was presented.
- Consultancy obtained from industry during past four academic years was presented.
- Faculty Performance Appraisal and Development System (FPADS) for the academic year 2023-2024 was presented.
- Recently, appointed adjunct faculty details was discussed.



Remarks from Members:

- Adjunct Faculty appointment order, class hours, time table, Salary Statement has to be prepared and submitted
- Transparency in Assessment & Evaluation has to be provided
- Mode of Pursuing Ph.D. and count of research scholars for each mode has to be included
- Photos of the product developed can be presented in better quality
- Outside training details has to rephrased as Training provided for Outsiders and Services rendered/Outreach activities

7. FACILITIES AND TECHNICAL SUPPORT

Presenter: Mr.R.Muruganantham, AP/Civil Engineering

- The details of Laboratory usage were presented. The following points were discussed.
- Presented the list of laboratory and their usage for project work, consultancy work and faculty's research work.
- Discussed the equipment available beyond Anna University Curriculum and their utilization.

Remarks from Members:

- It was suggested to deter recurrence in presentation; the lab facilities has to be presented very concisely.

- It was also suggested that the purchase and maintenance procedure can be presented very lucidly.

8. CONTINUOUS IMPROVEMENT & DEPARTMENT PROGRESS

Presenter: Mrs.A.Leema Margret AP/Civil and Mrs.R.Kalaimani, AP/Civil

- Described the student's admission details for the assessment years were presented
- Placement statistics were presented along with students opted for higher studies and turned as Entrepreneurs
- Explained the Department progress during the Academic Year (2023 – 2024) like R&D, Student Participation, Online Course Details, establishment of RIT – BIM COE, establishment of Construction Practices Laboratory, work progress of signing MoUs with various organizations and institutions.

Remarks from Members:

It was suggested to include the Audit proof and their action taken in presentation

It was also suggested to include the students participation count in Competitive and GATE coaching

9. BUDGET ALLOCATION AND UTILIZATION & CONSULTANCY WORK PROGRESS

Presenter: Dr. G. Karthikeyan, ASP/Civil Engineering

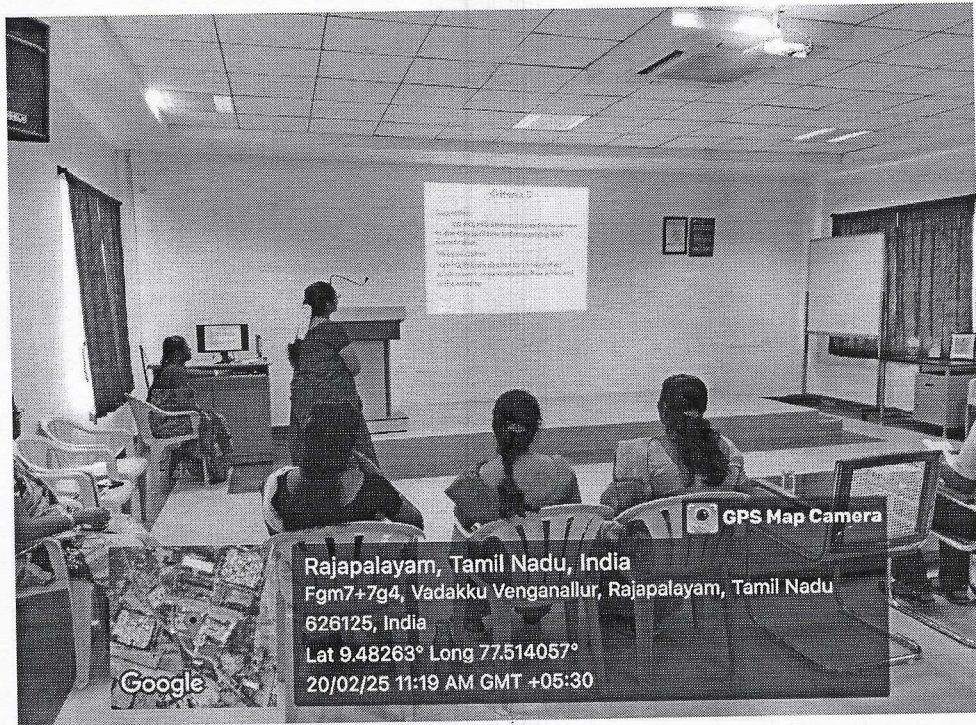
- Presented the budget allocation and utilization of the department for the year 2023-2024
- Presented the revenue obtained from the consultancy works



Remarks from Members:

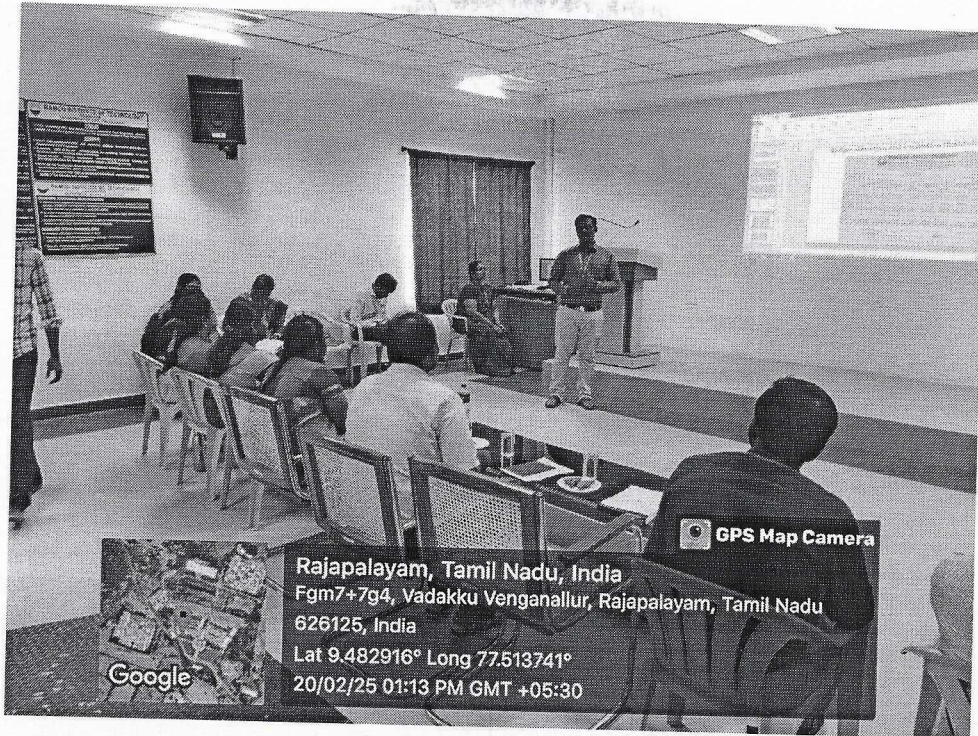
Justification for the financial power utilization for the HOD and Lab Incharge has to be provided Proof for the Budget allocation has to be documented in the DRM minutes.

First Year academics and student support system work was presented by Mrs.B. Bharani Baanu and Mr. V. Jeevanantham AP/Civil. It was suggested by the members to ensure the calculation of faculty allocation count for the first year students. Also, it was suggested to provide presentable display to showcase the sports and club activities

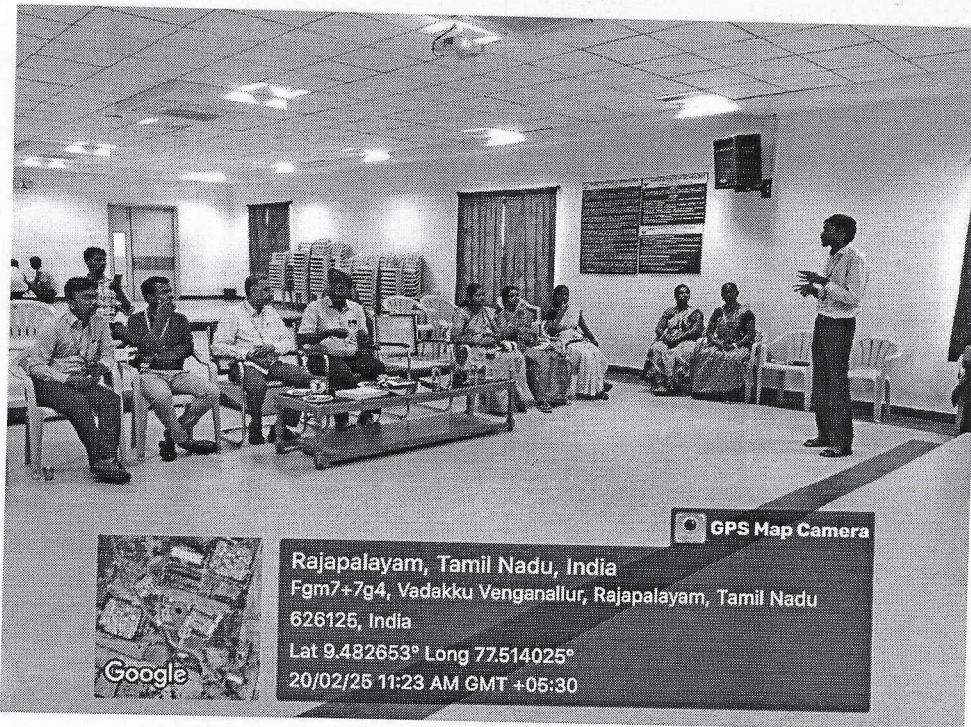


10. Overall Remarks from Members

- ✓ It was suggested to update the student authored as well as faculty authored journal publication and patent information on our college website
- ✓ It was suggested to increase the patent publications
- ✓ Advised to update the website contents very precisely.
- ✓ It was suggested to improve placements and admission counts for the next academic year.
- ✓ It was suggested to have displays in the department depicting the students achievements, placements and services offered from the department.



GPS Map Camera
Rajapalayam, Tamil Nadu, India
Fgm7+7g4, Vadakku Venganallur, Rajapalayam, Tamil Nadu
626125, India
Lat 9.482916° Long 77.513741°
20/02/25 01:13 PM GMT +05:30



GPS Map Camera
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626125, India
Lat 9.482653° Long 77.514025°
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Any other Matters

It was informed by the HoD/civil to the PA&QIC members about the submission of SAR report and the preferable dates given for the NBA accreditation visit.

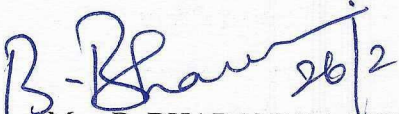
It was also informed that two external mock audits were conducted over the period of time and the audit comments and suggestions has been implemented by the coordinators in their respective criterions.

PA&QIC coordinator Mrs.B. BHARANI BAANU, AP/Civil Engineering showcased and explained the awards and achievements of the faculty members during the meeting.

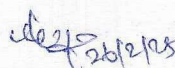


1. Dr. S. Dharmar HoD/civil was awarded with *National award for the best teacher* by ISTE chapter. The PA&QIC members congratulated him for his triumph.
2. It was informed that Dr. G. Karthikeyan was awarded with ICI awards under the category “young concrete engineer” and Dr. M. Indhumathi was awarded for “Outstanding doctoral thesis”. The PA&QIC members also congratulated both of them for their achievement.
3. Mr. A. Manicka Mamallan and Mr. R. Muruganantham had completed their drone pilot training from Manipal academy of Higher education, Manipal and received their official training certificate.
4. PA&QIC members congratulated Professor T. Chockalingam for earning his Doctoral degree and conveyed their best wishes on his future endeavors.


Prepared by


Mrs. B. BHARANI BAANU
(PA&QIC coordinator)

Reviewed by


Dr. S. Dharmar
HoD/Civil

Approved by


Principal
26/2/25